

XBRL Excel Utility	
1.	<a href="#">Overview</a>
2.	<a href="#">Before you begin</a>
3.	<a href="#">Index</a>
4.	<a href="#">Steps for Filing Corporate Governance Report</a>
5.	<a href="#">Fill up the data in excel utility</a>

### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance. XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated file on BSE Website (www.listing.bseindia.com) .

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel Utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functions work properly. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
9	Annual Affirmation
10	Annual Affirmation Continue
11	Annexure III
12	Annexure III Affirmations
13	Additional Half yearly Disclosure
14	Details of Cyber security incidence
15	Signatory Details

## 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data. (Data not applicable to your company should be reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "**Validate**" button to ensure that the sheet has been provided in the correct format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheets" button to ensure that all sheets are properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same. After validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation. Click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' button.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through the utility, click on 'Upload XML' button. On Upload screen provide the required information and browse to select the generated xml file.

## 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating the report.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is applicable.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes



Report  
generated XBRL/XML file to BSE Listing Center

2.  
system.  
Excel utility  
functionalities of Excel Utility works fine. Please

<a href="#">General Info</a>
<a href="#">Annexure I - Composition of BOD</a>
<a href="#">Annexure I - Composition of Committee</a>
<a href="#">Annexure I - Meeting of BOD</a>
<a href="#">Annexure I - Meeting of Committees</a>
<a href="#">Annexure I - Related Party Transaction</a>
<a href="#">Annexure I - Affirmation</a>
<a href="#">Annexure II - Website</a>
<a href="#">Annexure II - Annual Affirmation</a>
<a href="#">Annexure II -Annual Affirmation Continue</a>
<a href="#">Annexure III</a>
<a href="#">Half yearly Affirmations</a>
<a href="#">Additional Half Yearly Disc</a>
<a href="#">Cyber security incidence</a>
<a href="#">Signatory Details</a>

e data in correct format. (Formats will get
erly filled and also data has been furnished in ne.
:t" button to ensure that all sheets has been y will prompt you about the same and stop all sheets.
alidation of all sheet is completed. Now click
Report" to generate html report.
ough Utility, login to BSE Listing Center and ect XML file and submit the XML.

ing XML.
s a mandatory field.
er for generating XML.

[Home](#)[Validate](#)

## General information about

Scrip code

NSE Symbol

MSEI Symbol

ISIN

Name of the entity

Date of start of financial year

Date of end of financial year

Reporting Quarter

Date of Report

Risk management committee

Market Capitalisation as per immediate previous Financial Year

[Prev](#)

Company
517230
Not Listed
Not Listed
INE766AO1018
PAE LIMITED
01-04-2023
31-03-2024
Half Yearly
30-09-2023
Not Applicable
Any other

Next

[Home](#)[Validate](#)

Disclosure of notes on composition				
Whether the list				
Whether (				
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN
<a href="#">Add</a> <a href="#">Delete</a>				
1	Mr	PRITAM ARVIND DOSHI	ABEPD0338B	00015302
2	Mrs	PRIYADARSHANI ARVIND DOSHI	ABEPD0217F	02224187
3	Mr	DIPEN YESHWANTKUMAR JHAVERI	ACRPJ3906F	01850634
4	Mr	ANOOP ANIL DOSHI	AHSPD5884C	09309871

[Prev](#)

on of board of directors explanatory	<b>Add Notes</b>	
ted entity has a Regular Chairperson	Yes	
Chairperson is related to MD or CEO	Yes	
<b>Category 1 of directors</b>	<b>Category 2 of directors</b>	<b>Category 3 of directors</b>

Executive Director	Chairperson	MD
Non-Executive - Non Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	
Non-Executive - Independent Director	Not Applicable	





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**Annexur**

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**Disqualification of Directors under section 164 of the Co**

<b>Start Date of disqualification</b>	<b>End Date of disqualification</b>
---------------------------------------	-------------------------------------


**Annexure I**

**Annexure I to be submitted by listed entity on quarterly basis**

**I. Composition of Board of Directors**

**Companies Act, 2013**

<b>Details of disqualification</b>	<b>Current status</b>
------------------------------------	-----------------------

	Active
	Active
	Active
	Active


<b>Whether special resolution passed?</b> <b>[Refer Reg. 17(1A) of Listing Regulations]</b>	<b>Date of passing special resolution</b>
--	---

NA	
NA	
NA	
Yes	


Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)
-----------------------------	------------------------	-------------------	--------------------------------

30-01-2004	16-09-2023		
13-02-2019	16-09-2023		
27-01-2020			60.00
22-09-2021			60.00


<b>No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)</b>	<b>No of Independent Directorship in listed entities including this listed entity [with reference to proviso to regulation 17A(1) &amp; 17A(2)]</b>	<b>Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)</b>
---	---	--

1	0	2
1	0	1
1	1	1
1	1	2


No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
--	-----------------------------	-----------------------------

0		
0		
0		
2		

Next 

[Home](#)[Validate](#)


**Note: Please enter DIN. After entering DIN, Name of Committee members a**

### Audit Committee Details

Sr	DIN Number	Name of Committee members
1	09309871	Anoop Anil Doshi
2	00015302	Pritam A. Doshi
3	01850634	Dipen Yeshwantkumar Jhaveri
4		
5		
6		
7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee members a**

### Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	09309871	ANOOP ANIL DOSHI
2	02224187	Priyadarshani A. Doshi
3	01850634	Dipen Yeshwantkumar Jhaveri
4		
5		
6		



7		
8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee members a**

### Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	09309871	Anoop Anil Doshi
2	00015302	Pritam A. Doshi
3	02224187	Priyadarshani A. Doshi
4		
5		
6		
7		
8		
9		
10		

### Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		

8		
9		
10		

**Note: Please enter DIN. After entering DIN, Name of Committee members a**

### Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

### Other Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		

9		
10		

← Prev

## Annexure 1

### II. Composition of Committees

Disclosure of notes on composition of committees explanatory

**nd Category 1 of Directors shall be prefilled automatically**

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Executive Director	Member
Non-Executive - Independent Director	Member

**nd Category 1 of Directors shall be prefilled automatically**

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Non Independent Director	Member
Non-Executive - Independent Director	Member






<div style="background-color: #A52A2A; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>

For this quarter kindly note the following points

1. Date of Appointment and Date of Cessation
2. Date of Appointment can be any day upto 31-03-2022
3. Date of Cessation must be for the current quarter

Yes	
Date of Appointment	Date of Cessation
22-09-2021	
01-04-2021	
27-01-2020	

Yes	
Date of Appointment	Date of Cessation
22-09-2021	
19-09-2021	
27-01-2020	








Next 

nts:

ion (if applicable) must be mandatorily filled for every Committee.

September 30, 2022.

t quarter only, i.e. July 1,2022 to September 30,2022

<b>Remarks</b>

<b>Remarks</b>


<b>Remarks</b>

<b>Remarks</b>





[Home](#)[Validate](#)

III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory		
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<a href="#">Add</a> <a href="#">Delete</a>		
1	26-05-2023	
2	11-08-2023	76

[Prev](#)

\* to be filled in only for the current quarter meetings



## Annexure 1

Add Notes

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting
------------------------------	--	---

	Yes	4
	Yes	4


<b>Number of Directors present*</b> <b>(All directors including Independent Director)</b>	<b>No. of Independent Directors attending the meeting*</b>
4	2
4	2

**Next** 

[Home](#)[Validate](#)

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
<a href="#">Add</a> <a href="#">Delete</a>			
1	Audit Committee	26-05-2023	
2	Audit Committee	11-08-2023	76
3	Nomination and remuneration committee	11-08-2023	

[Prev](#)

**Annexure 1**

**IV. Meeting of Committees**

**Disclosure of notes on meeting of committees explanatory**

<b>Name of other committee</b>	<b>Reason for not providing date</b>	<b>Whether requirement of Quorum met (Yes/No)</b>
--------------------------------	--------------------------------------	---

		Yes
		Yes
		Yes



**Add Notes**

<b>Total Number of Directors in the Committee as on date of the meeting</b>	<b>Number of Directors Present (All Directors including Independent Director)</b>	<b>No. of Independent Directors attending the meeting*</b>
---	---	--

3	3	2
3	3	2
3	3	2

<b>No. of members attending the meeting (other than Board of Directors)</b>
0
0
0

**Next** 

V.
Sr
1
2
3
Pre

Home

Validate

**Annexure 1**

**Related Party Transactions**

**Subject**

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

**Disclosure of notes c**

**Disclosure of notes of material tr**

EV



Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
Yes	
Yes	
Yes	
ed party transactions	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>
on with related party	<div style="background-color: #C00000; color: white; padding: 5px; border-radius: 10px; display: inline-block;">Add Notes</div>

**Next**

[Home](#)[Validate](#)

## Details of Cy

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 or breaches or loss of data or documents during the quarter

Date of the event	
-------------------	--

**ber security incidence**

; there has been cyber security incidents

No

Brief details of the event

VI.
Sr
1
2
3
4
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Pre

Sr
1
2

Home

Validate

Annexure 1

Affirmations

Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations,

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regul

**a. Audit Committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regul

**b. Nomination & remuneration committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regul

**c. Stakeholders relationship committee**

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regul

**d. Risk management committee (applicable to the top 1000 listed entities)**

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing ob requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEI disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

**Any comments/observations/advice of Board of Directors may be mentioned here:**

sv

Annexure 1

Subject

Name of signatory

Designation

<b>Compliance status (Yes/No)</b>
Yes
Yes
Yes
Yes
NA
Yes
Yes
Yes
<b>Add Notes</b>

**Next** 

<b>Compliance status</b>
Rajalakshmi Thevar
Company Secretary and Compliance Officer

[Home](#)[Validate](#)

III. Affirmations	
Sr	Particulars
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website
2	Presence of Chairperson of Audit Committee at the Annual General Meeting
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting
5	Disclosure of the Secretarial Audit Report of the listed entity and the material subsidiaries in the Annual Report
6	Submission of Annual Secretarial Compliance Report
7	Whether "Corporate Governance Report" disclosed in Annual Report
<b>Any other information to be p</b>	

[Prev](#)

1	Name of signatory
2	Designation

**Annexure III**

<b>Regulation Number</b>	<b>Compliance status (Yes/No/NA)</b>
46(2)	Yes
18(1)(d)	Yes
19(3)	Yes
20(3)	Yes
24A(1)	Yes
24A(2)	Yes
34(3) read with para C of Schedule V	Yes
<b>provided</b>	

**Annexure III**




If status is "No" details of non-compliance may be given here.

[Add Notes](#)

[Next](#)

Rajalakshmi Thevar

Company Secretary and Compliance Officer

[Home](#)[Validate](#)

Applicability of disclosure
Reason for Non Applicability
<b>I. Disclosure of Loans/ guarantees/comfort letters /security</b>
<b>(A) Any loan or any other form of debt advanced by the listed</b>
<b>Entity</b>
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
<b>(B) Any guarantee / comfort letter (by whatever name called)</b>
<b>Entity</b>
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
<b>(C) Any security provided by the listed entity directly or indirectly</b>
<b>Entity</b>
Promoter or any other entity controlled by them
Promoter Group or any other entity controlled by them
Directors (including relatives) or any other entity controlled by them
KMPs or any other entity controlled by them
<b>(D) Additional Information</b>
<b>II. Affirmations</b>
<b>Affirmations</b>
All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or any loan(s) (or other form of debt) given directly or indirectly to
Name
Designation
Place
Date

[Prev](#)

Additional Half year	
Applicable	
<b>Add Notes</b>	
Securities etc. refer note below	
Provided to the listed entity directly or indirectly to	
Aggregate amount advanced during six months	
	0.00
	0.00
	0.00
	0.00
Provided by the listed entity directly or indirectly, in connection with	
Type (guarantee, comfort letter etc.)	
	Guarantee, comfort letter
	Guarantee, comfort letter
	Guarantee, comfort letter
	Guarantee, comfort letter
Provided to the listed entity directly, in connection with any loan(s) or any other form of	
Type of security (cash, shares etc.)	
	Cash, shares etc
	Cash, shares etc
	Cash, shares etc
	Cash, shares etc
Additional Information	
By (by whatever name called) or securities in connection with	
Provided by the listed entity to promoter(s), promoter group,	
VINODKUMAR GUPTA	
CFO	
MUMBAI	
16-10-2023	

**Early Disclosure**

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**The Figure should be mentioned in Actual INR only**

--

**Balance outstanding at the end of six months**

0.00

0.00

0.00

0.00

0.00

in connection with any loan(s) or any other form of debt availed

**Aggregate amount of issuance during six months**

0.00

0.00

0.00

0.00

0.00

debt availed by

**Aggregate value of security provided during six months**

0.00

0.00

0.00

0.00

0.00

0.00

**Compliance Status**

Yes



[Home](#)[Validate](#)

### Signatory Details

Name of signatory	RAJALAKSHMI THEVAR
Designation of person	Company Secretary and Compliance Officer
Place	MUMBAI
Date	16-10-2023

[Prev](#)